

MINUTES  
Regular Board Meeting  
**Almont Community Schools Board of Education**  
July 23, 2012

**CALL TO ORDER**

Vice President Miles called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in the Multi-Purpose Room of the Almont Elementary School.

**Present**

Nancy Boxey, Dallas Walton, Stephan Manko, John Miles and Superintendent Joseph Candela.

**Visitors:** 5

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Scott Kmetz, Steve Hoffa and John Brzozowski absent

**APPROVAL OF AGENDA**

Mr. Candela approved the agenda as presented.

**COMMUNICATIONS**

None

**QUESTIONS AND COMMENTS: AUDIENCE**

None

**APPROVAL OF MINUTES**

Motion by Boxey, supported by Walton, the Board of Education approve the following Minutes:

June 25, 2012 Budget Hearing

June 25, 2012 Regular Board Meeting

June 25, 2012 Closed Session

July 16, 2012 Special Board Meeting Work Session

**(P), 170, 4-0-0**

**BILLS PAYABLE AND FINANCIAL REPORTS**

Motion by Walton, supported by Manko, the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

|   |               |
|---|---------------|
| <b>General Fund</b>                       | \$ 350,619.02 |
| <b>2002 Debt Fund</b>                     | \$ 284.07     |
| <b>2002 Bldg. and Site Fund</b>           | \$ -          |
| <b>2002 Refunding Bonds</b>               | \$ -          |
| <b>2004 Refunding Bonds</b>               | \$ 169.33     |
| <b>2006 Refunding Bonds</b>               | \$ 119.20     |
| <b>School Lunch Program</b>               | \$ 8,733.45   |
| <b>General Fund Transfers for Payroll</b> |               |
| <b>6/27/12</b>                            | \$ 411,734.86 |
| <b>7/11/2012</b>                          | \$ 293,658.65 |

|              |                 |
|--------------|-----------------|
| <b>Total</b> | \$ 1,065,318.58 |
|--------------|-----------------|

Approval of check numbers covering these invoices range from check number 29309-29456, voided checks as presented.

**(P), 171, 4-0-0**

**ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS**

The Trust and Agency Accounts were approved as presented.

**NEW BUSINESS**

**REPORTS**

***Superintendent's Report***

Mr. Candela discussed the following:

Cleaning is done at the MS the OP will be finished this week.

PreSchool and Kids Club moves are complete. Some inspections still need to be done at the new facilities.

Roof Project – need to take stones off. Following week will tear off and install new. Project will be complete by September 17.

Carpet install at HS starting. Seven new drinking fountains are being installed.

Ipads and projectors have arrived.

Audit starts Aug 1<sup>st</sup>.

Master schedule is fairly set.

Bond terms have been determined.

Cancellation of meeting with Mott Community College. Have made appointment with MCCC to check out their Early College on line program. Meeting will take place in August.

**NEW BUSINESS**

**Finance**

***Awarding of Bid (State Aid Note)***

Motion by Walton, supported by Manko, the Board of Education approve the Authorizing and Awarding Resolution, which approves the establishment of a State Aid Note in the amount of One Million Ninety-Nine Thousand with the Tri-County Bank at a 0.74% fixed rate of interest, a copy of which to be marked VIII B(1) and attached to the Official Minutes of this meeting.

**(P), 172, 4-0-0**

***Authorization to Borrow From the School Bond Loan Fund (SBLF)***

Motion by Walton, supported by Manko, the Board of Education approve the resolution authorizing the District to borrow funds from the School Bond Loan Fund, a copy of which to be marked VIII B(2) and attached to the Official Minutes of this meeting.

**(P), 173,4-0-0**

***Certification of Millage Rates***

Motion by Walton, supported by Manko, the Board of Education certify the following millage rates:

2002 UTQ debt            1.58

|                        |            |
|------------------------|------------|
| 2004R/94 UTQ debt      | 2.81       |
| 2204R/94 UTQ debt      | 2.76       |
| 2006R UTQ debt         | .64        |
| <u>2012R UTQ debt</u>  | <u>.66</u> |
| Total 2012/13          | 8.45       |
| <b>(P), 174, 4,0,0</b> |            |

## **Personnel**

### ***Employment of Principal***

Motion by Boxey, supported by Walton, the Board of Education employ Penny Kentish McWilliams as Orchard Primary Principal beginning July 23, 2012.

**(P), 175, 4-0-0**

### ***Employment of Maintenance/Custodial Person***

Motion by Boxey, supported by Walton, the Board of Education employ Tim Woodruff in the Maintenance/Custodial Department beginning July 23, 2012.

**(P), 176, 4-0-0**

### ***Employment of Central Office Secretary***

Motion by Boxey, supported by Manko, the Board of Education employ Deborah Kosinski as Central Office Secretary beginning July 23, 2012.

**(P), 177, 4-0-0**

### ***Employment of Athletic Coordinator***

Motion by Boxey, supported by Walton, the Board of Education employ Becky Byam as Athletic Coordinator for the 2012-2013 school year effective July 23, 2012.

**(P), 178, 4-0-0**

### ***Employment of Transportation Secretary***

Motion by Boxey, supported by Manko, the Board of Education employ Sherrie Taylor as Transportation Secretary for the 2012-2013 school year effective July 23, 2012.

**(P), 179, 4-0-0**

### ***Employment of Coaches***

Moved by Boxey, supported by Walton, the Board of Education approve the employment of the following coaches for the Fall 2012/2013 sport season:

- Jeremy Ferman – Varsity Football Head Coach
- Ritchie Feys – Varsity Football Assist Coach

**(P), 180, 4-0-0**

### ***Approval of Third Party Coaches***

Moved by Walton, supported by Manko, the Board of Education staff the Junior Varsity Football Head Coach position with personnel provided by Professional Contract Management Incorporated.

**(P), 181, 4-0-0**

Moved by Walton, supported by Manko, the Board of Education staff the Freshman Football Head Coach position with personnel provided by Professional Contract Management Incorporated.

**(P), 182, 4-0-0**

Moved by Walton, supported by Manko, the Board of Education staff the 8<sup>th</sup> Grade Football Head Coach positions with personnel provided by Professional Contract Management Incorporated.

**(P), 183, 4-0-0**

Moved by Walton, supported by Manko, the Board of Education staff the 7<sup>th</sup> Grade Football Head Coach position with personnel provided by Professional Contract Management Incorporated.

**(P), 184, 4-0-0**

Moved by Walton, supported by Manko, the Board of Education staff the Boys Soccer Head Coach position with personnel provided by Professional Contract Management Incorporated.

**(P), 185, 3-1-0 Nay Boxey**

### ***Approval of Step Increase***

Motion by Boxey, supported by Manko, the Board of Education advance Rachel Verschaeve to the appropriate level of the salary schedule in accordance with provisions outlined in the Master Agreement between the Board of Education and the Almont Education Association, and commend Ms. Verschaeve for her commitment to continued learning.

**(P), 186, 4-0-0**

### ***Approval of Resignation***

Motion by Boxey, supported by Walton, the Board of Education accept the resignation of Bridget McKiddy with regrets, best wishes for the future, and thanks for her years of dedicated service to the children of Almont Community Schools.

**(P), 187, 4-0-0**

### ***Recall of Teachers***

The following preamble and resolution were offered by Member Boxey and supported by Member Walton.

*WHEREAS, the Board of the School District, due to the current economic difficulties affecting the School District, by resolution dated June 25, 2012, reduced its staff to reduce costs; and*

*WHEREAS, the Superintendent has discussed with the Board of the School District and the Almont Education Association about the need for a recall of previously reduced staff members prior to this Board meeting.*

*NOW, THEREFORE, be it resolved that:*

- 1. The said individuals on the attached list shall be given notice that the Board of the School district has recalled said individuals, effective for the 2012/2013 school year.*
- 2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.*

**(P), 188, 4-0-0**

**Approval of Contracts**

Motion by Boxey, supported by Miles, the Board of Education approve the employment contracts of the following individuals as presented, with copies of the individual contracts to be marked VIII C(11) and attached to the Official Minutes of this meeting.

**Administrators**

- Mr. Joseph Candela-Superintendent**
- Mr. Watt – HS Principal**
- Mrs. VonHiltmayer – MS Principal**
- Mr. Lacavera – MS/HS Dean of Students**
- Mrs. Penny Kentish McWilliams – OP Principal**

**Central Office Staff**

- Mrs. Brinker – Payroll/AP Clerk**
- Mrs. Campbell – Executive Assistant
- Mrs. Knight – Business Manager
- Deborah Kosinski – CO Secretary

**Program Coordinators/Supervisors**

- Mr. Jones – Transportation/Maintenance**
- Ms. Byam – Athletic Coordinator**

**Library Staff**

- Jeanne Dupuis – Library Technician**
- Mary Corbin – Library Technician
- Lori Winslow – Library Technician

**Latchkey Staff**

- Virginia (Jenny) Wheatley – Program Coordinator
- Carolyn Horn – Latchkey Aide

**PreSchool**

- Star Sutphin – Program Coordinator
- Melissa Phillips- PreSchool Aide
- Sonya Szydlowski – PreSchool Aide

**Paraeducators**

- |                  |                |                   |                 |
|------------------|----------------|-------------------|-----------------|
| Tracy Bacholzky  | Shelly Baker   | Denise Berger     | Linda Bone      |
| Carol Born       | Kristine Bryan | Teresa Deneweth   | Jennifer Fulton |
| Kim Garant       | Colleen Ions   | Loretta Lawrence  | Brenda Leech    |
| Deidra McLocklin | Renee Porter   | Deborah Sheffield | Sally Tanascu   |
| Nancy Turvill    | Donna Giles    |                   |                 |

**Migrant Program**

Ucros'-Paul, Clemencia

**(P), 189, 4-0-0**

**Approval of Secretarial Master Contract Agreement**

Motion by Boxey, supported by Manko, the Board of Education approve the Master Contract Agreement between the Board of Education and the Almont Secretaries Association to be in effect July 1, 2012 through June 30, 2013, as presented, and to be marked VIII C(12)and attached to the Official Minutes of this meeting.

**(P), 190, 4-0-0**

**Business**

**Approval of 105 and 105C School of Choice Students**

Moved by Manko, supported by Walton, the Board of Education accept the following students for the 2012/2013 school year through the 105 and 105C Schools of Choice Programs.

|          |        |
|----------|--------|
| Houvener | Paige  |
| Kassin   | Paul   |
| Avey     | Jacob  |
| Perales  | Carlos |
| DeJesus  | Justin |
| Fistler  | Dylan  |

**(P), 191, 4-0-0**

**Approval of Bid**

Moved by Manko, supported by Walton, the Board of Education award the contract to the following: The base bid and bond cost, for re-roofing of the high school roof is awarded to Zimmer Roofing and Construction in the amount of Three Hundred Sixty-Seven Thousand Five Hundred Fifty Nine (\$367,559.00) Dollars.

**(P), 192, 4-0-0**

**Purchase of Math Textbooks**

Motion by Manko, supported by Walton, the Board of Education accept the bid from Peerson Education for the Envision math series for grades K-5 in the amount of Forty Five Thousand, Five Hundred Seventy Eight (\$45,578.51) Dollars and Fifty One Cents.

**(P), 193,4-0-0**

**Purchase of Equipment**

Motion by Manko, supported by Walton, the Board of Education accept the bid from Apple for Seventy (70) I-Pads in the amount of Twenty Nine Thousand, Seven Hundred and Forty (\$29,740.00) Dollars.

**(P),194, 4-0-0**

**COMMENTS: AUDIENCE**

Pam Ferzacca was told that the iPads won't be applicable for online testing in 2014-2015. Mr. Candela thinks it will allow for online testing. He has talked to J. Brownrigg. They have not approved what we will do for iPad purchase for students. Discussed need to examine and visit other districts. Need to see how it's impacting instruction. Pam stated that teachers are concerned. Mr. Candela stated that's why the teachers are getting the iPads in advance of the new school year.

Pam Ferzacca mentioned there are rumors that BK is moving to AE. Mr. Candela assured her they are staying at the OP.

Marjorie Lewis asked if we have smart board in each room. Mr. Candela stated we have 2 in the District and they are 14 years old and he is not sure if they work.

Mr. Walton thanked the school for letting the AYBA use the baseball fields this summer.

**QUESTIONS AND COMMENTS: BOARD OF EDUCATION**

None

**FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

**The meeting was adjourned at 8:07 p.m.**

Approved : August 27, 2012

Date

Signed: \_\_\_\_\_  
Nancy Boxey, Secretary

Signed: \_\_\_\_\_  
Steve Hoffa, President